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BAGGAGE MASTER to The Cittie of London Brigade

Job Description – Baggage Master to The Cittie of London Brigade

This job description is for the post of Baggage Master to the Cittie of London Brigade. The post is an appointment that will be recorded in Orders of the Day and will be held by the appointee at the discretion of the Brigade Commander of the Cittie of London Brigade. The Brigade Commander can choose to end the appointment without notice at any time and require the Baggage Master to return all materials held in connection with the post within a reasonable period but not longer than 14 days.

The appointment confers no authority or military rank.

The role of the Baggage Master:

1. The Baggage Master reports directly to the Brigade Commander and 2iC of the Cittie of London Brigade on and off the Battlefield.
2. The Baggage Master should not have another role on the Battlefield. Their primary role is to coordinate the CoLB Baggage provision, to observe the battle and to ensure the safety and effectiveness of the members of the CoLB Baggage and where necessary, provide guidance, support and assistance.
3. In addition to looking after the CoLB Baggage, the Baggage Master is to ensure that the fighting troops of the Cittie of London Brigade receive the following:
 - a. An adequate supply of potable drinking water and suitable numbers of CoLB Baggage members to rehydrate all troops throughout their time on the battlefield, and whilst marching to and from the battlefield; [*the Baggage Master will hold the Brigade's water bottles between musters*].
 - b. An adequate number of 'Match-Holders' for musket divisions, correctly equipped to gather, hold, and redistribute match when units engage in hand-to-hand fighting;
 - c. That CoLB Baggage members are shared equally across the brigade [*not just serving troops within their own unit*], and to check that all troops within the Brigade are being looked after to a good standard;
 - d. To support the needs of troops that are injured or have defective equipment; but to ensure that the needs of fighting troops are prioritised over those at the back taking a breather...
4. The CoLB Baggage [*lead by the Baggage Master*] should march as a division at the rear of a Marching Companie [**DEFINITELY NOT BETWEEN INDIVIDUAL DIVISIONS**]; [*For guidance please refer to the BLACK BOOK*]; at stops in the march the CoLB Baggage can attend their designated units to water them etc. by moving down the LEFT-hand side of the Marching Companie [*when facing front*]. Military Officers and drummers [*i.e. command and control*] reserve the RIGHT-hand side and require clear lines of sight with the Brigade Commander at the front of the column. When the column marches off the CoLB Baggage should reform at the rear of the column.

5. The Brigade Baggage Master shall compose a set of defined minimum standards for use within the Citty of London Brigade to ensure that their members of the CoLB Baggage are appropriately trained for the battlefield; These standards need to be approved by the Brigade Commander and 2iC before implementation and should also include Kit Standards for members of the CoLB Baggage.
6. The Baggage Master will meet with each of the members of the CoLB Baggage and agree their current level of knowledge of the battlefield as one of the following:
 - a. EXPERIENCED – capable of working on all arms alone or as part of a team;
 - b. COMPETENT – capable of working on specific arms [*i.e. pike or musket*] as part of a team;
 - c. BATTLEFIELD READY – assessed by the Baggage Master as ready for the battlefield with an experienced mentor;
 - d. NOVICE – learning all the basic skills for different arms with a one-on-one mentor;
7. Based on this assessment the Baggage Master will devise a programme of training to bring everyone up to the Experienced level as soon as possible [*although there is no substitute for battlefield experience, so this may take some time*].
8. The Baggage Master will ensure that all new and less experienced members of CoLB Baggage are mentored by more experienced members and that they will receive appropriate guidance and training. The Baggage Master will ensure that only when an appropriate level of competence has been achieved [*and recorded*] and an experienced mentor appointed for each new member will they be allowed on the battlefield.
9. The Baggage Master will hold a record on behalf of the Brigade Commander of ALL the members of the CoLB Brigade Baggage on the battlefield and their status as 'Battlefield-Ready' Baggage. Only 'Battlefield Ready' designated Baggage should be on the battlefield.
10. The Baggage Master will keep a written record the progress of the training of ALL the CoLB Baggage members and their progress through the various training sessions to demonstrate competency at Novice, Battlefield Ready, Competent and Experienced levels. The Baggage Master will encourage more experienced members to help share their knowledge with less experienced members of the group, and to take part in the training sessions.
11. Within the criteria set out above, the Baggage Master is encouraged to develop the role of the CoLB Baggage to become involved in cameos, and to develop roles on Living History etc. Requests for support are welcomed and encouraged by the Brigade Commander and 2iC.
12. The Brigade Commander reserves the right to alter this standing order as requirements of the role change and alter over time. Any amendment will be brought to the immediate attention of the Baggage Master and published on the website www.CittieofLondonBrigade.org

This Standing Order is issued for the Citty of London Brigade, this day 30th March 2018
By Order.

Jon Courtney-Thompson

Colonel-General & Officer Commanding Citty of London Brigade